### WELCOME TO OUR OFFICE!

Please complete this questionnaire as thoroughly as possible. This confidential history will be part of your permanent records and will help us get a better understanding of your overall health. THANK YOU!

### **PERSONAL INFORMATION**

Name:			Date:	
Date of Birth://	Age:	Sex: 🗆 Male 🛛 Fei	male Marital	Status: S / M / D / W
Address:	City:		_ State:	Zip:
Social Security #:		Home Phone:(	)	
Cell Phone:()	<u>.</u> Б	-mail:		
Occupation:		Employer:		
Employer Address:		_ Work Phone:(	))	
Spouse's Name:		Date of Birth:		Age:
Employer Address:		_ Work Phone:(	))	
Social Security #:	How	Many Children (Ages	)?:	
Emergency Contact:		Phone:(	)	<sup>_</sup>
Who Referred You To Us?:				
How Else Did You Hear About Us?:_				
CURRENT PRIMARY HEALTH COM	NCERN			
What is your main symptom?:				
How long have you had this conditi	on?:			
Have you had this or similar condit	ions in the past?:			
What do you think caused this cone	dition?:			
What position(s), if any, make it fee	el worse?:			
What position(s), if any, make it fee	el better?:			
Over time, is this condition: 🛛 Imp	proving 🛛 Unchanged	Getting Worse?		
Is this condition interfering with you	ur: 🗆 Work 🛛 Sleep	Daily Routine Of	ther:	
Have you sought advice or treatme	ent from other doctors or	r therapists for <b>this</b> co	ondition? 🛛 Yes	s 🛛 No
If yes, list all doctors or therapists of	consulted for this condit	ion (include approxim	nate date of visit	t and diagnosis).
Name Date of visit	Diagnosis			
Name Date of visit	Diagnosis			
Describe any treatment you have h	ad for <b>this</b> condition (inc	clude medication dos	age and freque	ncy)?:
Family Medical Doctor:	Address:	······································	Date of Las	st Physical:
May we communicate our findings	on your current health o yright © 2016 CKK Services (			Yes DNo Page 1 of 6

Patient Name:
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Alcohol:

Caffeine:

### **OTHER HEALTH COMPLAINTS**

Please list the specific complaints you are experiencing at this time and mark the location on the diagram. Beside each complaint, rate its severity on a scale of 1-10 with 1 being the least discomfort you have experienced and 10 being the most discomfort you have ever experienced.

Smoking: 🛛 🗆 Never 🖵 Curr	ently 🛛 Previously Packs/da	ıy:, Pack/week:	How long?:
---------------------------	-----------------------------	-----------------	------------

Beer/week:\_\_\_\_\_, Liquor/week:\_\_\_\_\_, Wine/week:\_\_\_\_\_ How long?:\_\_\_\_\_ Cups/day:\_\_\_\_\_ How long?:\_\_\_\_\_ Aspirin: No./day:\_\_\_\_\_ How long?:\_\_

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Date:\_\_\_\_\_

I

#### Patient Name:\_

Date:\_

### **<u>REVIEW OF SYSTEMS</u>** (NOW=within the past 1 year; PAST=over one year ago)

		<u> </u>			,	···· ··· ··· · ···
GENERAL		Past	BREASTS	<u>Now</u>		
Weakness			Discharge			Dribbling
Fatigue	_	_	Lumps	_		Cloudy Urine
Fever			Pain			Spotting
Chills			Bleeding			Menstrual Cramps
Night Sweats			Nipple Changes			Painful Menses
Fainting			Skin Changes			Itching
<u>SKIN</u>			Bloated			Painful Intercours
Color Changes			RESPIRATORY			Irregular Periods
Nail Changes		_	Cough			Hot Flashes
Hair Changes			Phlegm			NEUROLOGICAL
Moles			Blood Shout of Buooth			Seizures
Rashes		_	Short of Breath	_		Vertigo Dizziness
Sores Weakness			Wheezing Pain			Hand Trembling
HEAD & EYES	-		Congestion			Loss of Sensation
Headaches			Inhalant exposure			Incoordination
Injuries						Loss of Facial
Bumps			Murmur			Weak Grip
Last Eye Exam			Palpitations			Paralysis
Glasses			Rapid Heartbeat			Difficulty Speech
Contacts			Swollen Extremitie			Tingling
Cataracts			Cold Extremities			Loss of Memory
EARS			Chest Pain.Pressur	_		Numbness
Hard of Hearing			Varicose Veins			ENDOCRINE
Deafness			Blood Clots			Weight Loss
Ringing			Blue Extremities			Weight Gain
Discharge			BLOOD	-		Extremely Thin
Earache			Anemia			Heat Intolerance
Itching			Low Blood Iron			Cold Intolerance
Dizziness			Easy Bruising			Hair Changes
Room Spins			Easy Bleeding			Breast Changes
NOSE		-	Swollen Nodes			IMMUNIZATION/
Decreased Smell			Painful Nodes		Ē	DPT
Bleeding			Sugar in Blood			Mumps
Pain			Red Spots			Smallpox
Discharge			GASTROINTESTINA		_	Typhoid
Obstruction			Abdominal Pain			Tetanus
Post Nasal Drip			Nausea			Measles
Deviated Septum			Bloated			Pneumococcal
Runny Nose			Belching			Influenza
Sinus Congestion			Heartburn			Polio
MOUTH			Indigestion			MMR
Bleeding Gums			Irreg. Bowel Habits			<b>PSYCHIATRIC</b>
Sores			Constipation			Hyperventilation
Dental Problems			Diarrhea			Insecurity
Bad Breath			Gas			Depression
Loss of Taste			Hemorrhoids			Troubles Sleep
Dry Mouth			Poor Appetite			Irritable
Ulcers			Food Intolerance			Hallucinations
Blisters			Bloody Stools			Loss of Memory
<u>THROAT</u>	_	_	Black Stools			Alcoholism
Soreness			<b>GENITOURINARY</b>	_	_	Drug Addiction
Bad Tonsils			Urgency			Drug Dependent
Hoarseness			Incontinence			Suicidal Thoughts
Pain			Straining			Extreme Worry
Trouble Swallowing			Back Pain			Sexual Problems
Recurrent Infection	sЦ		Frequent Voiding			MUSCULOSKELET
NECK	_		Stones			Muscle Pain
Neck Enlargement	Ľ		Burning			Muscle Weakness
Stiff Neck			Bed Wetting			Muscle Cramps
Soreness			Small Stream			Muscle Stiffness
Lumps			Discharge			Joint Stiffness
Masses			Impotence			Joint Pain

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<u>GENITOURINARY</u>	Now	<u>Past</u>
Dribbling		
Cloudy Urine		
Spotting		
Menstrual Cramps		
Painful Menses		
Itching		
Painful Intercourse		
Irregular Periods		
Hot Flashes		
NEUROLOGICAL	—	—
Seizures		
Vertigo		
Dizziness		
Hand Trembling		
Loss of Sensation		ū
Incoordination		
Loss of Facial		
Weak Grip	_	
Paralysis		
Difficulty Speech		
Tingling		
Loss of Memory		
Numbness		
<b>ENDOCRINE</b>		
Weight Loss		
Weight Gain		
Extremely Thin		
Heat Intolerance		
Cold Intolerance		
Hair Changes		
Hair Changes Breast Changes		
Breast Changes		
Breast Changes		□ IATION
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Breast Changes IMMUNIZATION/V/ DPT Mumps Smallpox Typhoid Tetanus Measles Pneumococcal Influenza Polio MMR PSYCHIATRIC Hyperventilation Insecurity Depression Troubles Sleep Irritable Hallucinations Loss of Memory Alcoholism Drug Addiction		
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Breast Changes IMMUNIZATION/V/ DPT Mumps Smallpox Typhoid Tetanus Measles Pneumococcal Influenza Polio MMR PSYCHIATRIC Hyperventilation Insecurity Depression Troubles Sleep Irritable Hallucinations Loss of Memory Alcoholism Drug Addiction Drug Dependent Suicidal Thoughts Extreme Worry Sexual Problems		
Breast Changes IMMUNIZATION/V/ DPT Mumps Smallpox Typhoid Tetanus Measles Pneumococcal Influenza Polio MMR PSYCHIATRIC Hyperventilation Insecurity Depression Troubles Sleep Irritable Hallucinations Loss of Memory Alcoholism Drug Addiction Drug Dependent Suicidal Thoughts Extreme Worry Sexual Problems MUSCULOSKELETA		
Breast Changes IMMUNIZATION/V/ DPT Mumps Smallpox Typhoid Tetanus Measles Pneumococcal Influenza Polio MMR PSYCHIATRIC Hyperventilation Insecurity Depression Troubles Sleep Irritable Hallucinations Loss of Memory Alcoholism Drug Addiction Drug Dependent Suicidal Thoughts Extreme Worry Sexual Problems MUSCULOSKELETA Muscle Pain		
Breast Changes IMMUNIZATION/V/ DPT Mumps Smallpox Typhoid Tetanus Measles Pneumococcal Influenza Polio MMR PSYCHIATRIC Hyperventilation Insecurity Depression Troubles Sleep Irritable Hallucinations Loss of Memory Alcoholism Drug Addiction Drug Dependent Suicidal Thoughts Extreme Worry Sexual Problems MUSCULOSKELETA Muscle Pain Muscle Weakness		
Breast Changes IMMUNIZATION/V/ DPT Mumps Smallpox Typhoid Tetanus Measles Pneumococcal Influenza Polio MMR PSYCHIATRIC Hyperventilation Insecurity Depression Troubles Sleep Irritable Hallucinations Loss of Memory Alcoholism Drug Addiction Drug Dependent Suicidal Thoughts Extreme Worry Sexual Problems MUSCULOSKELETA Muscle Pain		

#### **PAST MEDICAL HISTORY** Check only the ones you have had in the past. Hay Fever Mumps **Rheumatic Fever** Allergies Angina Cancer Tumor Blood Disease Leukemia Heart Trouble Varicose Veins Phlebitis Hypertension Stroke Ulcers Jaundice Skin Trouble

Gallstones Liver Trouble Hepatitis Parasites Epilepsy Paralysis Polio Mental Illness Alcoholism Depression Nervous Breakdown Migraine Gout Hemorrhoids Prostate Problems Sexual Problems Gonorrhea Syphilis Diabetes Bladder Trouble Kidney Stones **Kidney Infections** Dysentery **ALLERGIES** List known allergies below

If Female, **Are You Pregnant? Yes** 

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Patient Name:				Da	Date:		
FAMILY HISTORY	- List any of the	e diseases list	ed previously whi	ch run in your fan	nily		
<u>Relative</u>	Age if Living	<u>Age at Death</u>	<u>Cause of Death</u>	State of Health	<u>Illnesses (if any)</u>		
Father:							
Mother:							
Brother(s):							
Sister(s):							
Grandfather (Mat):							
Grandmother (Mat	):						
Grandfather (Pat):							
Grandmother (Pat)	:						
Spouses Health St	atus: 🛛 Poor 🛛	🗅 Fair 🛛 Goo	d 🛛 Excellent				
Children's ages an	d health status:_						
INSURANCE INFO	RMATION						
Who is responsible	for this account	?:					
Relationship to Pa	tient?:		Social	Security No:	<u>_</u>		
Insurance Co.:		Ра	tient ID#:	Gro	oup #:		
Is patient covered	by additional or s	secondary insura	ance? 🗆 Yes 🗆 N	No			
Subscriber's Name	:						
Relationship to Pa	tient?:			Birth Date:			
Insurance Co.:		Pa	tient ID#:	Gro	oup #:		

### **ASSIGNMENT AND RELEASE**

I certify that if I, and/or my dependent(s) have insurance coverage, I will assign directly to this office all insurance benefits, if any, otherwise payable to me for services rendered. I understand that I am financially responsible for all charges whether or not paid by insurance. I authorize the use of my signature on all insurance submissions. I understand that interest is charged on overdue accounts at the annual rate of 18%. I authorize the doctor or this office to contact me via mail, email and phone in regards to treatment as well as promotional activities. This clinic may use my health care information and may disclose such information to the above-named insurance company(ies) and their agents for the purpose of obtaining payment for services and determining insurance benefits or the benefits payable for related services. This consent will end when my current treatment plan is completed or one year from the date signed below.

### I have also received a copy of this office's Financial Policy and Appointment Policy and agree to its terms.

SIGNATURE of Patient, Parent or G	uardian:		
PRINTED Name of Patient, Parent	or Guardian:		
Date:	Relationship to Patient:		
Witness Signature:		Date:	
(A so	canned copy of this document shall	serve as the original.)	

# AGREEMENTS and AUTHORIZATION

### **Consent To Health Care Services/Release of Health Care Information**

You, (the undersigned Patient, or undersigned person responsible for consenting on Patient's behalf), hereby request and consent to Patient health care services from this office. The Patient health care services will be provided by and overseen by licensed, treating physicians. Health care services will also be provided by non-physician health care professionals and assistants employed or otherwise retained by this office. Medical, nursing, and other health care personnel who are in training may also participate in the Patient's care as part of their education.

initial

### **Payment Guarantee**

In consideration of the services provided by this office, Provider to Patient, you agree to; I) guarantee payment of all charges incurred by Patient in connection with such services ("Patient Charges"); II) irrevocably assign and transfer to this office, all right, title and interest to medical reimbursement benefits to which Patient is entitled for the purpose of payment of Patient Charges; and III) authorize payment of such benefits directly to this office. You also agree to be fully responsible for the payment of any and all Patient Charges to the extent that these charges are not satisfied by the assigned benefits.

initial

#### **Notice of Non-Coverage**

If you have insurance, insurance companies will only pay what is covered in each individual's insurance policy. Your insurance does not pay for all of your healthcare costs, specifically as it relates to treatment in a chiropractic office. Your insurance policy will only cover services that it deems are "Medically Necessary" according to their specific guidelines. When you receive a service or item that your insurance policy does not cover, then you are personally responsible for the non-covered services at the time they were rendered (unless prior arrangements have been made). Specifically, your insurance policy will not allow payment for the following non-covered services and you will have to pay out-of-pocket the normal fee as listed below because they are routinely deemed not-medically necessary according to insurance guidelines: maintenance/wellness chiropractic care, nutritional supplements, therapeutic modalities used for maintenance, massage and any service beyond your benefit plan visit limitations or services that are excluded from the benefit plan.

initial

### Patient Right To Restrict Disclosure of Protected Health Information (PHI)

For any service in which you pay for 100% out-of-pocket, you have a right to restrict the disclosure of that healthcare information for that particular service to any health insurance entity. This is according to your HIPAA privacy rights established under the American Recovery and Reinvestment Act (ARRA) of 2009. For services that are non-covered under your insurance plan and that you pay for in-full out-of-pocket, you understand and request that this office does not bill for any of these non-covered services or items on my behalf and that you wish to restrict the disclosure of PHI of these services from your insurance company.

initial

### **Responsibility For Personal Property**

You accept sole responsibility for all Patient property, except for property expressly accepted by this office for safekeeping under its sole care and custody.

SIGNATURE of Patient, Parent or Guardian: \_\_\_\_\_ PRINTED Name of Patient, Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_ Relationship to Patient: \_\_\_\_\_ Witness Signature: \_\_\_\_\_ Date: (A scanned copy of this document shall serve as the original.) Copyright © 2016 CKK Services Corp. LLC www.ChiroToolkit.com

Page 5 of 6

# **AUTHORIZATION and HIPAA PRIVACY NOTICE**

### **Consent To Release Information**

Here at this office, we do not sell or release your information to third parties. There will be cases along the course of your care where information will need to be released in certain circumstances. You authorize this office to release to employer groups, government agencies (Medicare, Medicaid, Champus, State or Federal government, etc.), insurance companies, or other third-party payers and their agents, and its collection representatives and attorneys, the following "Patient Information": medical history, diagnosis and procedures performed, course of treatment, plan of care, prognosis, supplies and/or such other information that may be requested for the purpose of determining eligibility and availability of Patient's benefits, obtaining authorization/payment for Patient's health care services, or billing and collection of amounts due to this office for services rendered. In the case of Patient Information released for purposes of payment of Patient Charges, this authorization shall be valid only for the period of time necessary to process payment claims. You agree to pay any Patient Charges that are denied or are ineligible for medical reimbursement benefits as a result of your refusal or revocation of consent to disclose Patient Information.

You further authorize any individual health care professional, including treating physician(s), to provide this office or its designee with Patient Information for quality assurance and, or risk management purposes. Finally, in the event that the Patient's employer, or an insurance company representing such employer, requests Patient Information relating to healthcare services provided for worker's compensation injuries, it is understood and agreed that this office is required, under state law, to release copies of such information to such employer or insurance company without the authorization of Patient or Patient's representative. Again, here at this office, we strive to provide you with the best care possible and in order to do that this consent is necessary.

\_\_\_\_\_ initial

### HIPAA Privacy Notice Patient Acknowledgment

# Patient Acknowledgement and Receipt of Notice of Privacy Practices Pursuant to HIPAA and Consent for Use of Health Information

I hereby state that by signing this Consent I acknowledge and agree as follows:

- 1) The undersigned does hereby acknowledge that he or she has received a copy of this office's Notice of Privacy Practices Pursuant to HIPAA and has been advised that a full copy of this office's HIPAA Compliance Manual is available upon request and that a copy of it is always available at the Front Desk.
- 2) The Practice's Privacy Notice has been provided to me prior to my signing this Consent and a copy of it has been shown to me at the Front Desk. The Privacy Notice includes a complete description of the uses and/or disclosures of my protected health information ("PHI") necessary for the Practice to provide treatment to me, and also necessary for the Practice to obtain payment for that treatment and to carry out its health care operations.
- 3) The undersigned does hereby consent to the use of his or her health information in a manner consistent with the Notice of Privacy Practices Pursuant to HIPAA, the HIPAA Compliance Manual, State Law and Federal Law.
- 4) The Practice reserves the right to change its privacy practices that are described in its Privacy Notice, in accordance with applicable law.
- 5) The Practice's "Notice of Privacy Practices" is also provided in the reception area display table and on the Practice's web site. I may also request a copy from this office at any time via US Mail.

This Notice of Privacy Practices also describes my rights and the duties of this office with respect to my protected health information.

\_\_\_\_\_ initial

# I have read and understand the foregoing notice, and all of my questions have been answered to my full satisfaction in a way that I can understand.

PRINTED Name of Patient, Parent or Guardian:					
SIGNATURE of Patient, Parent or Guardian:					
Date:	Relationship to Patient:				
Witness Signature:		Date:			

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